

by Council Member Ricky Green. Vote 5-0; Motion carried.

In November 2017, City Council approved of an agreement with JVS Group (JVSG) for collection services. Neither City staff nor JVSG have a signed agreement on file. Staff is resubmitting the Client Agreement with JVSG for collection services for Council approval. JVSG require social security and date of birth of citizens with balance due. Motion by Council Member Ricky Green to approve of the Client Agreement with JVS Group for collection services; was seconded by Council Member Janie Munoz. Vote 5-0; Motion carried.

Staff presented new water application template for Council to approve. Applications currently on file does not include citizens' drivers license, social security number or date of birth. Items are necessary if account is to be sent to collections. Staff will mail new application to active citizen accounts requesting the new application to be completed along with a copy of their drivers' license ID.

Deadline to return application and form of ID will be January 2nd, 2019. Accounts with no application will be terminated services. Discussion only, no action.

Staff have had technical issues with existing Kyocera printer from CTWP. Staff have requested consideration terminating agreement with CTWP and approve of another copier machine. Motion by Council Member Brandi Brosh to approve of the Total Office Solutions contract for a Xerox AltaLink C8045 after Attorney Jeff Betty approves of the contract, seconded by Council Member Ricky Green. Vote 5-0; Motion carried.

Staff have requested quotes for the design of the City of Robert Lee website. City Attorney Jeff Betty has reviewed and approved contract with WAC Tech. City website will have links to Ordinances, Water Utilities, online payment, etc. Motion by Council Member Janie Munoz to approve of the Website Development Agreement with WAC Tech, LLC; was seconded by Council Member Ann Hedges. Vote 5-0; Motion carried.

Staff have requested quotes for GPS tracking of City vehicles with InTouchGPS. GPS tracker units have been ordered and are included in the budget. Mayor and department heads will be able to track where city vehicles would be at all times. Discussion only, no action.

Quotes were received for roof repair at City Hall from Hartman Roofing in the amount of \$18,168.75 and Harrison Roofing in the amount of \$40,988.20. Texas Municipal League Intergovernmental Risk Pool summary for replacement:

Replacement Cost Value \$18,376.61

Less Depreciation (\$8,046.60)  
Actual Cash Value \$10,330.01  
Less Deductible (\$2,500.00)  
Net Claim \$7,830.01

Texas Municipal League Intergovernmental Risk Pool submitted payment in the amount \$7,830.01 (\$10,330.01 less \$2,500.00 deductible) as the initial Actual Cash Value payment for the damaged roof claim. Discussion only, no action.

The City's Pollutant Discharge Elimination System wastewater discharge permit will expire on September 1, 2019. Enprotec Hibbs & Todd (eHT) estimates approximately \$7,500.00 to complete the permit renewal application which will include all required sections of the application, maps, initial TCEQ coordination, and required attachments. The City of Robert Lee has used eHT since the 1990s. Staff recommend using eHT due to their services from previous years. eHT will provide geotechnical, environmental, survey and/or engineering services for the Waste Water Treatment Plant Discharge Permit. The permit renewal application is due to the TCEQ 180 days prior to the current permit expiration date of September 1, 2019, or by March 5, 2019. Motion by Mayor Pro Tem Roger C. Alexander, Jr. to approve the proposal for service with eHT for the Wastewater Treatment Plant Discharge Permit Renewal, was seconded by Council Member Brandi Brosh. Vote 5-0; Motion carried.

Staff request consideration in paying off the following tractor leases: John Deere 5075 Utility Tractor, \$20,944.10 John Deere 35GX Excavator, \$26,252.89 for total amount of \$47,196.99. Motion by Council Member Brandi Brosh to pay off the lease on the John Deere Mini Excavator and the John Deere Tractor using the Water Fund Account up to \$48,000; was seconded by Council Member Janie Munoz. Vote 5-0; Motion carried.

Staff received quotes for a

zero-turn mower ranging from \$9,250 to \$10,000. Trade In is 1533 HST w/ Ldr with a payoff as of August 31st, 2018 in the amount \$10,098.09. Motion by Council Member Brandi Brosh for City Superintendent to purchase a zero-turn mower not to exceed in the amount \$9,000.00 payable from the General Fund; was seconded by Council Member Ricky Green. Vote 5-0; Motion carried.

Citizen request was made to change the Landfill Road name to Red Canyon Road. Coke County will have to approve of request as well. Motion by Mayor Pro Tem Roger C. Alexander, Jr. to approve of changing the name of Landfill Road to Red Canyon Road, was seconded by Council Member Brandi Brosh. Vote 5-0; Motion carried.

Mayor Crenshaw has been speaking to Attorney Jeff Betty and is still gathering information for the revisions to the Intergovernmental Agreement. Agenda item postponed until revisions are ready to present to Council.

Mayor Crenshaw met with Angelo Water Service Co. to discuss providing a Culligan Water Dispenser. The City will be responsible for the electricity and water to the machine. Angelo Water Service will provide and maintain the equipment. The dispenser sells reverse osmosis (R/O) water for \$0.25 per gallon. Two gallons of water are used to produce each gallon of R/O water (1 gallon sold, 1 gallon of waste going to sewer), the City would receive 30% of sales. Machine will be installed at the Fire Department in the back corner of the building. Water and sewer lines are in existence. Installation of the machine will not interfere with RLVFD activities. Mayor Crenshaw suggested donating a percentage of profits to the RLVFD. Council discussed concerns regarding what the costs would be and how it would be determined. The City currently pays monthly bills for

the RLVFD, including water and electricity, so the FD would not incur any expense. Mayor Pro Tem Roger Alexander, Jr. suggested a separate water meter and electric meter for the dispenser. Motion by Council Member Brandi Brosh to approve of the Culligan water system at the Robert Lee Volunteer Fire Department, giving 50% of all money received as donation to the RLVFD, was seconded by Council Member Janie Munoz. Vote 2-0; 3 abstain: Ricky Green, Roger C. Alexander and Ann Hedges. Council agreed that a percentage set aside for the Robert Lee Volunteer Fire Department would be discussed after a six (6) month period. Staff will gather data over that time, allowing Council to make an informed decision benefitting both the City and RLVFD. Motion by Mayor Pro Tem Roger C. Alexander Jr. to approve of the Basic Water Vending Agreement with the Angelo Water Service Co, install the machine at the Robert Lee Volunteer Fire Department, and at the February 2019 council meeting to determine percentage of donations to the RLVFD; was seconded by Council Member Janie Munoz. Vote 5-0; Motion carried.

In 2017, previous City Council approved Sewer Rate Ordinance #1278, providing for a sewer rate increase. This

ordinance was never implemented. Motion by Council Member Brandi Brosh to enact the 2017 ordinance rates, was seconded by Council Member Janie Munoz. Vote 3-0; Motion carried.

Republic Service rates will increase 3% effective October 1st, 2018. Recommendation to amend the Sanitation Ordinance and increase rates. Motion by Mayor Pro Tem Roger C. Alexander, Jr. to have citizens' sanitation rates 25% more than what Republic Services charges the City, was seconded by Council Member Janie Munoz. Vote 4-0; 1-abstain: Brandi Brosh; Motion carried.

Motion by Mayor Pro Tem Roger C. Alexander, Jr. to repeal Ordinance #1156 Drought Contingency Plan, was seconded by Council Member Brandi Brosh. Vote 5-0; Motion carried. This ordinance was replaced by #1248, but had never been repealed.

Motion by Council Member Janie Munoz to approve of adding Council Member Ann Hedges as a signor on all bank accounts, was seconded by Council Member Ricky Green. Vote 5-0; Motion carried.

City Secretary Crystal L. Blevins is requesting a safety deposit box at the Robert Lee State Bank. Signators for City accounts will have access to the

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