

# Robert Lee City Council meeting minutes told

**June 11, 2018**

The Robert Lee City Council met in regular session on Monday, June 11, 2018, at 6 pm at City Hall.

Those present included Mayor Allyson Crenshaw, Mayor Pro Tem Roger Alexander, Council Member Brandi Brosh, Council Member Rickey Green, Council Member Janie Munoz, and Council Member Billy Williams, and a quorum was determined.

The invocation was provided by Mayor Pro Tem Roger Alexander with the Pledge of Allegiance recited by those in attendance.

Leta Caston addressed the Council regarding the Vision with a Purpose building improvement and coloring book.

Council Member Roger Alexander made a motion to approve the minutes from May 28, 2018, with corrections listing correct names to the bank accounts, and was seconded by Council Member Rickey Green. The motion carried with a vote of 5 - 0.

Council Member Rickey Green made a motion to discuss the Robert Lee Volunteer Fire Department donation agreement and was seconded by Council Member Brandi Brosh. The donation to EMS has been included and a recommended amount of \$2.00 to be listed on the form. The donation form will be provided to citizens with the July 1 utility billing. A motion was made by Council Member Brandi Brosh to approve of the donation agreement with changes and was seconded by Council Member Janie Munoz. The motion carried with a vote of 5 - 0.

A motion was made by Mayor Pro Tem Roger Alexander to discuss the Municipal Judge agreement and was seconded by Council Member Billy Williams. City Attorney Jeff Betty advised that elected personnel cannot have more than one position, with the exception of the City Attorney and Justice of the Peace. The contract is approved by the City Attorney. A motion was made by Mayor Pro Tem Roger Alexander to approve of the Municipal Judge agreement and was seconded by Council Member Brandi Brosh. The motion carried with a vote of 5 - 0.

A motion was made by Council Member Janie Munoz to discuss holding City Council meetings once a month on the second Monday of the month and was seconded by Council Member Brandi Brosh. In 2017, the Council approved to meet twice a month due to internal issues. Staff has requested that the meetings be

changed to meet once a month. A motion was made by Mayor Pro Tem Roger Alexander to approve of changing the council meetings to the second Monday of each month instead of the second and fourth Mondays of each month. The motion was seconded by Council Member Janie Munoz and carried with a vote of 5 - 0.

A motion was made by Council Member Brandi Brosh to discuss the Sheriff's Office agreement and was seconded by Council Member Janie Munoz. At 6:09 pm, Mayor Allyson Crenshaw recused herself from the meeting due to a conflict of interest. Mayor Pro Tem Roger Alexander presided over discussion. City Attorney Jeff Betty advised that he did not foresee any issues. These agreements were created by statute to allow for emergency services. Agreements such as this are used by other cities. A request to correct Allyson Crenshaw's name on the signature page was made. Sheriff Wayne McCutchen reported that the agreement would be presented to the Coke County Commissioner's Court on June 12. A motion was made by Council Member Billy Williams to approve the Sheriff's Office agreement and was seconded by Council Member Rickey Green. The motion carried with a vote of 4 - 0.

At 6:10 pm, Mayor Allyson Crenshaw returned to the meeting.

A motion was made by Council Member Brandi Brosh to discuss Animal Control Enforcement and was seconded by Council Member Rickey Green. Currently the City is paying an Animal Control Officer (ACO) ten hours a week as an employee. A request was made to the Council to increase the number of hours the ACO works. The ACO also needs a rabies vaccination in the amount of \$600. A recommendation was made to employ ACO as a full-time employee. The Council requests that the ACO remain at ten hours a week as funds are not available in the budget. No further action was taken.

Discussion was held on newly elected officials to attend TMCN training in Abilene on July 12. It is \$25 per individual to attend. No further action was taken.

Public Funds Investment training will be held in Amarillo June 14-15 for the City Secretary to attend. No action was taken, there was only discussion.

The Council discussed the TML Conference for the Mayor in San Antonio August 16-17. The training is not required, however the Council recommends Mayor Allyson Crenshaw to attend. A motion



**Swearing In!** Jackie Walker (left) was sworn in as the new City of Robert Lee Municipal Judge by Crystal Blevins, City Secretary. The ceremony was held Tuesday, July 3, 2018.

was made by Mayor Pro Tem Roger Alexander to send Mayor Allyson Crenshaw to the Newly Elected Officials Training in San Antonio. He was seconded by Council Member Brandi Brosh and the motion carried with a vote of 5 - 0.

## Mayor and Public Works Report

The staff met with San Angelo Pump, 3Ds Plumbing, Billy Williams, Ricky Royall, Rickey Green, and Allyson Crenshaw regarding the Lift Station. Before installation can begin, clean up and repairs need to be done at the bottom of the lift station. The City may not have to build a new lift station but may repair the existing lift station at a lesser expense.

The most recent International Property Code the City of Robert Lee approved was in 2006. The 2018 Code will be available later this year. City Attorney Jeff Betty advised if the City is going to adopt the Code, the City needs to go through each additional code and determine what applies to the community. Most cities do not have standardized codes. A standard ordinance officer will not be prepared to enforce the code requirements. The City needs to focus on animal control, dangerous buildings, and public nuisance. A recommendation is to no longer use the standardized codes and repeal the previously approved ordinances adopting the International Property Code.

Fire codes still need to be applied.

There was no City Secretary's Report.

The City is in good standing with Texas Commission on Environmental Quality's water regulations. The City is waiting for confirmation from TCEQ on being compliant with wastewater.

The Texas Comptroller has released the \$15,000 to the City for sales and use tax. Funds were held due to previous staff not filing reports within the required timeframe. The City received the request from the Texas Workforce Commissioner for reports which were also submitted.

The job description for City Superintendent needs to be revised and will be advertised to fill the vacant position.

The Council entered in to Executive Session at 6:59 pm and returned at 8:09 pm.

A motion was made by Council Member Brandi Brosh to adjourn the meeting at 8:11 pm and was seconded by Council Member Janie Munoz. The motion carried with a vote of 5 - 0.

**June 18, 2018**

The Robert Lee City Council met in regular session on Monday, June 18, 2018, at 6 pm at City Hall.

Those present included Mayor Allyson Crenshaw, Mayor Pro Tem Roger Alexander, Council Member Brandi Brosh, Council Member Janie Munoz, and

Council Member Billy Williams, and a quorum was determined. Council Member Rickey Green was absent.

The invocation was provided by Sheriff Wayne McCutchen, with the Pledge of Allegiance recited by those in attendance.

Leta Caston addressed the Council, stating that the Animal Control Officer is very good at her job and the City of Robert Lee should approve the additional hours and pay to keep her.

City Attorney Jeff Betty confirmed the easement request with AEP is acceptable. A motion was made by Mayor Pro Tem Roger Alexander to approve the easement request with AEP and was seconded by Council Member Billy Williams. The motion carried with a vote of 4 - 0.

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