

**...RL City**

**Council minutes**

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The motion was seconded by Mayor Pro Tem Roger C. Alexander, Jr. and carried with a vote of 5 - 0.

Mayor Crenshaw will review the City Personnel Policy and propose changes at a future meeting.

City Secretary Crystal L. Blevins is working on repairing 2017 finances.

City Secretary Crystal L. Blevins has requested to be added as signator to the following City of Robert Lee bank accounts, certificate of deposits, deposit box etc.: General Fund, Water Fund, Sewer Fund, Sanitation Fund, CDBG, TWDB, Certificate of Obligation, Capital Improvement, and All Certificate of Deposits for General, Water, Sewer, and Sanitation. Signators for the listed accounts will be Roger C. Alexander, Jr., Janie Munoz, Brandi Brosh, Ricky Green, and Crystal Blevins. A motion was made by Council Member Brandi Brosh to approve of adding Crystal L. Blevins as signator to the listed City of Robert Lee bank accounts and was seconded by Council Member Ricky Green. The motion passed with a vote of 4 - 0. Mayor Pro Tem Roger C. Alexander, Jr. abstained.

Mayor Allyson Crenshaw proposed changing City Hall hours to Monday - Thursday 8:00 am - 5:00 pm, working through lunch, and Friday 8:00 am - 1:00 pm. The item was tabled for discussion for a later meeting once a new front desk employee is hired.

Wastewater employees have received appropriate vaccinations.

The pump for the Lift Station has been ordered and it will be coated next week and completed when all parts are available and weather permits.

Kyle Breznak has been hired as a part-time laborer and will work evenings and weekends.

The Consumer Confidence Report for 2017 is complete and has been submitted to TCEQ and citizens. Violations that were listed on the CCR include Lead and Copper Violation with staff not submitting the Disinfectant Level Quarterly Operating Report to TCEQ. The DLQOR has not been sent to TCEQ since 2012.

Rates for Worker's Compensation Insurance has decreased due to the Animal Control position changing from employee to contract. The contractor is required to maintain his/her own insurance. The City had been providing workers comp insurance for law enforcement. However due to the City obtaining a contract with the Coke County Sheriff's Office, the county will insure their personnel.

The City had been paying Employee Health Insurance on employees that were no longer employed for more than 8 months in the amount of \$8,833.92 to Texas Municipal League. Staff will attempt to seek reimbursement from TML.

The computers are networked and functioning. The front desk clerk and city secretary are able to perform duties as needed.

The city secretary is is certified to perform background checks as needed.

The city secretary has attended the required Public Funds Investment training.

The city secretary will attend Municipal Clerk Training in November.

Future agenda item included a citizen request for a water tap and it must be determined if the property is in the city limits.

A motion was made by Council Member Janie Munoz to adjourn the meeting at 8:40 pm and was seconded by Council Member Brandi Brosh.

**July 30, 2018**

The Robert Lee City Council met in special session on Monday, July 30, 2018, at 6 pm in City Council Chambers.

Those present included Mayor Allyson Crenshaw, Mayor Pro Tem Roger C. Alexander, Jr., Council Member Brandi Brosh, Council Member Ricky Green, Council Member Janie Munoz, and Council Member Billy Williams.

The meeting was called to order and a quorum was determined.

The invocation was provided by Mayor Pro Tem Roger C. Alexander, Jr. and the Pledge of Allegiance was recited by those in attendance.

Mayor Allyson Crenshaw and

council members discussed the proposed 2019 budget (October 1, 2018 - September 30, 2019).

A motion was made by Council Member Janie Munoz to adjourn the meeting at 7:39 pm and was seconded by Council Member Brandi Brosh. The motion passed with a vote of 5 - 0.

**August 6, 2018**

The Robert Lee City Council met in special session on Monday, August 6, 2018, at 6 pm in City Council Chambers.

Those present included Mayor Allyson Crenshaw, Mayor Pro Tem Roger C. Alexander, Jr., Council Member Brandi Brosh, Council Member Ricky Green, Council Member Janie Munoz, and Council Member Billy Williams.

The meeting was called to order and a quorum was determined.

The invocation was provided by Mayor Pro Tem Roger C. Alexander, Jr. and the Pledge of Allegiance was recited by those in attendance.

The Council exited into

Executive Session at 6:06 pm and returned at 6:43 pm.

The City Council received letter of resignation from Billy Williams as Council Member.

A motion was made by Mayor Pro Tem Roger C. Alexander, Jr. to approve of hiring Billy Williams as City Superintendent with a salary of \$55,000, and to increase salary to \$60,000 once he receives his certification of licenses in Water Distribution and Wastewater with a 1 (one) year limit to receive licenses. The motion was seconded by Ricky Green and passed 4 - 0.

Billy Williams accepted the position of City Superintendent and will sign a job employment with Mayor Allyson Crenshaw.

The discussion/action for a laborer/operator position was postponed until the regular meeting on August 13, 2018.

A motion was made by Mayor Pro Tem Roger C. Alexander, Jr. to adjourn the meeting at 6:50 pm. The motion, seconded by Council Member Janie Munoz, passed with a vote of 4 - 0.

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