ECCHD board meetings minutes told

July 19, 2021

The East Coke County Hospital District Board of Directors met for a regular meeting on Monday, July 19, 2021, at 5 pm in the business office of Bronte Health and Rehab Center, 900 South State, Bronte, Texas. President Everett Bedford presided over Other board the meeting. members present were Michael Bohensky, Lanette Fletcher, Gina McCutchen and Jerita Taylor. Administrator Daisy Toms, Director of Nurses Amy McKinney, Chief Financial Officer Johnny Mathis, Business Office Manager Erika Weidner, and Retiring Business Office Manager Fran Sonnenberg were also present.

The meeting was called to order at 5 pm by President Bedford.

A quorum was established.

Prayer was led by Johnny Mathis.

There were no public comments.

Gina McCutchen moved that the minutes from June 21, 2021, be approved as presented. Jerita Taylor seconded the motion. The motion carried unanimously.

The Trust Fund Bank Account signature card needs to be updated with the retirement of Business Office Manager Fran Sonnenberg. Lanette Fletcher moved that the current signature card be deleted, and a new signature card established with the authorized signers as Administrator Daisy Toms and Business Office Manager Erika Weidner. Checks will continue to need only one signature. Jerita Taylor seconded the motion. The motion carried unanimously.

Discussion was held regarding renewal of the General Liability Policy. The necessary information was not available to act. This agenda item will be delayed until next month's meeting.

Director of Nurses' Amy McKinney reported that we have several CNA vacancies. There have been no changes in the Covid visitation restrictions at this time. There is a possibility that we will be required to return to using N-95 masks due to the rise in positive cases. Approximately 50% of our staff have been vaccinated and very few residents have not been vaccinated. We currently have two residents in the hospital, and both should be discharged soon. We have several referrals currently for possible admits.

Administrator Daisy Toms reported we have 20 residents at the present time.

The kitchen air conditioning unit, which serves both dining rooms and the kitchen area, is going out. Since it is 19 years old, it was suggested that we replace the unit rather than continue to repair it.

We are obtaining several quotes on removal of the old kitchen freezer unit.

Amy McKinney departed the meeting.

Chief Financial Officer Mr. Mathis had previously furnished via email to the board financial statements for the Monthly Balance Sheet, Monthly Per Patient Day Operating Statement, and Accounts Receivable Aging as of June 30, 2021.

The board reviewed the bank statements, petty cash reconciliation, and credit card statement.

The board reviewed all bills that have been paid.

The regular session closed at 5:25 pm.

The board moved to executive session at 5:27 pm. The board returned to the regular meeting at executive session end at 6:23



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Michael Bohensky moved that BHRC obtain a debit card for the general operating account at First National Bank. As soon as the card is received, Administrator Daisy Toms is to contact the bank to raise the purchase limit to the cost of the lawn mower that will be purchased. The motion was seconded by Jerita Taylor and carried unanimously.

Gina McCutchen moved that the internet system be upgraded to the 50/50 speed at \$590 per month for 60 months and to upgrade the phone system to a newer system for an increase of \$20 per month. Jerita Taylor seconded the motion and the motion carried unanimously.

Due to the increase in the new rates for health insurance, Jerita Taylor moved that the employees continue to pay the same amount as they paid for the 2020 year and that the facility pay the difference. Gina McCutchen seconded the motion and the motion carried

unanimously.

Gina McCutchen moved to replace the kitchen/dining room HVAC for a cost of roughly \$16,000. Michael Bohensky seconded the motion and the motion carried unanimously.

Michael Bohensky moved that the meeting be adjourned and Gina McCutchen seconded the motion. The motion carried unanimously. The meeting was adjourned at 6:29 pm.

August 2, 2021

The East Coke County Hospital District Board of Directors met for a special meeting on Monday, August 2, 2021, at 6 pm in the business office of the Bronte Health and Rehab Center, 900 South State Street, Bronte, Texas. President Everett Bedford presided over the meeting. Other board

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