

The Robert Lee City Council met in special session on August 18, 2016: Mayor Leroy Casey presided. Council members Present: Janie Munoz, Joe Longoria, Roger Alexander, Jeanette Meeks. Absent: Toni Rainwater. City Staff present: Kay Torres, and Linda Barrera. Sign in sheet is on file.

Regular Business:

The purpose of this special meeting was a workshop to prepare the fiscal year budget beginning October 1, 2016 and ending September 30, 2017.

General Revenue Fund: Proposed tax rate was discussed and proposed to be set at \$.460000 per \$100 valuation resulting in a 7.72% increase from last year tax rate. Kay Torres requested consideration of a merit raise for Brenda Martinez, Administrative Assistant. Proposed budget will include a 6% merit raise from \$11.33 to \$12.00 hr.

Upgrade to USTI System Technology to include Cash Receipt module. Quoted price, which includes a one-time license fee and annual support fees, is \$2,580. Consideration was given to adding credit card processing; however, will be considered next year.

Council discussed adding a Mayor "stipend" to be paid to the Mayor in addition to the Mayor salary. Council members were in agreement to add \$15,000 year to the proposed budget and asked the City Secretary to inquire with the auditor regarding the "stipend".

City secretary requested approval to have a housekeeper come in to clean the office at estimated cost of \$1,025 year and to add cost for an exterminator at \$85.00 quarterly.

City secretary also discussed with council that the Animal Control and Code Enforcement Officer is running for county commissioner and depending on the outcome of that election the officer may resign from the city.

Water Utility Fund: Proposed budget includes an increase in Capital Improvement fund \$30,000 for water pipe replacement. Capital Improvement fund also includes repairs to the spillway and cost of moving the portable building from the Landfill to the Water Plant to set up for office & lab. Line item added for Utility System Contractor, Ricky Royall. Health Insurance, and TMRS, and Payroll includes Linda Barrera 12 months, John Tamez 9 months, and Cayateno Carrera 6 month. The remaining months paid from Sewer Fund.

Sewer Utility Fund: Rate increase was discussed. Line item added for Utility System Contractor, Ricky Royall. Health Insurance, and TMRS, and Payroll include John Tamez 3 months, and Cayateno Carrera 6 month. The remaining months paid from Water Fund. Blower repairs and or rebuilds. Lift station renovation.

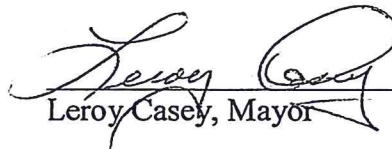
Sanitation Fund: Proposed budget include income/expenses of the Convenience Center, minimal cost for the post-closure care of the landfill, and income/expense of the trash service.

Next budget workshop scheduled for August 25, 2016.

There being no further business the meeting adjourned at 9:47 p.m.



Kay Torres, City Secretary



Leroy Casey, Mayor